

To: Manna, Richard[Manna.Richard@epa.gov]
Cc: McCabe, Catherine[McCabe.Catherine@epa.gov]; Pace, Donald[Pace.Donald@epa.gov]
From: Lopez, Peter
Sent: Wed 12/13/2017 5:34:15 PM
Subject: Re: Welcoming Region 2's Chief of Staff and Special Assistant

Hi Rich.
This is perfect.

I will ask Maureen to broadcast.

Thank you!

Sincerely,
Pete

Sent from my iPhone

On Dec 13, 2017, at 10:34 AM, Manna, Richard <Manna.Richard@epa.gov> wrote:

Pete/Catherine – Maureen should have delivered my message to you both that Mr. Lyon and Mr. Kopec are scheduled to join us on Monday, 12/18. Chris has cleared security and Howard Barnett in Executive Resources extended the official offer to him and he accepted that offer. Following is the revised message with the changes that you requested. Feel free to send this out to all R2 employees.

Rich

Colleagues,

I am pleased to announce the appointments of our new Chief of Staff and Special Assistant. Chris Lyon will be joining the Region on December 18, 2017 as our Chief of Staff. Chris has worked throughout his career in a variety of consulting roles providing innovative strategies and solutions to problems and developing communication tools that resonate with target audiences. Chris most recently directed a consulting firm located in Albany, NY that specialized in strategy, communications, media relations and policy development. Chris is highly organized, energetic and will certainly be of great value to me and the entire Region in moving our environmental agenda forward. Chris holds a Bachelor of Arts Degree from Boston College and did graduate work at Columbia University.

Steve Kopec will also be joining the Region 2 workforce as a Special Assistant in my office. Steve will also begin on December 18, 2017. Steve comes to us from private industry where he fashioned his career around customer service and organizational efficiencies. Steve is an experienced manager with skills in team building, management and organization.

Both Chris and Steve will report directly to me. Please join me in welcoming both Chris and Steve to our Region 2 family.

Regards,

Pete Lopez
Regional Administrator